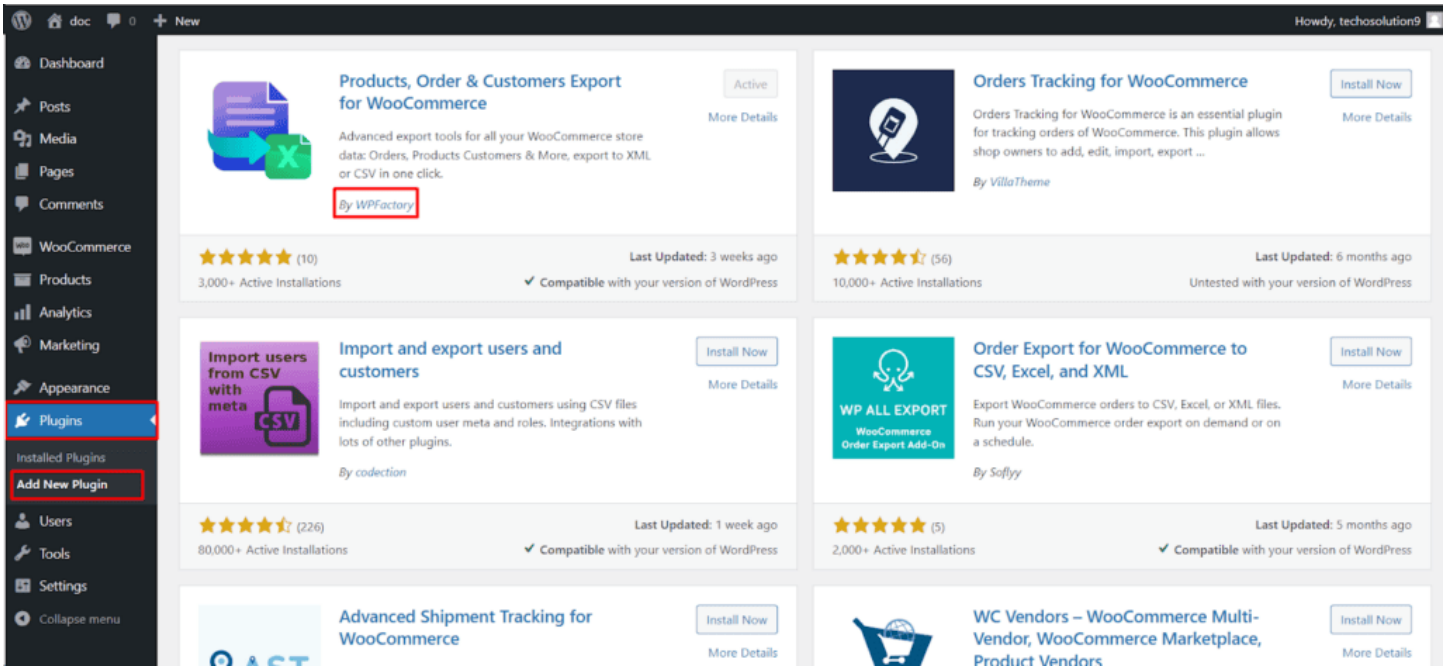
Installing and Configuring Export WooCommerce

Getting Started · https://wpfactory.com/docs/install-configure-export/

To install Export Products, Orders & Customers for WooCommerce, go to Plugins > Add New, search for the plugin by WPFactory, then click Install Now and Activate, or upload the Pro zip with Upload Plugin. Choose export fields at WPFactory > Export and run exports from the dashboard at WooCommerce > Export.



Before you start

- WooCommerce, installed and active. Export WooCommerce is an extension and will not run without it.
- The free version exports products, orders, order items, and customers, in CSV or XML. Export WooCommerce Pro adds unlimited custom meta-field columns and a few extra fields (see the Free vs Pro article).

Method 1: install the free version from WordPress.org

1. In your WordPress dashboard, go to **Plugins > Add New**.
2. Search for **Export Products, Orders & Customers for WooCommerce**.
3. Find the plugin by **WPFactory** and click **Install Now**, then **Activate**.

Method 2: upload the Pro version

1. Download the Pro zip from your account on wpfactory.com.
2. Go to **Plugins > Add New** and click **Upload Plugin** at the top.
3. Choose the zip file, click **Install Now**, then **Activate**. If both the free and Pro versions are installed, keep only Pro active; the free version steps aside automatically.

The two screens you will use

Export WooCommerce has two places in the admin, and it helps to know the difference from the start:

- **Settings** (choose what to export): go to **WPFactory > Export** (also reachable at **WooCommerce > Settings > Export**). Along the top are the sections **General**, **Products**, **Orders**, **Orders Items**, **Customers**, **Customers from Orders**, and **Import**. This is where you pick fields and set options.
- **Export dashboard** (run the export): go to **WooCommerce > Export**. This page has a tab per tool, a date-range picker, and **Download CSV** / **Download XML** buttons.

How exporting works, tab by tab

Not every settings section exports the same way:

- The **Products** and **Customers from Orders** sections have their own **Preview** and **Export** buttons right on the settings screen.
- The **Orders**, **Orders Items**, and **Customers** sections show an **Open Tool** button that takes you to the Export dashboard, where you set the date range and download.

General export settings

Before your first export, review **WPFactory > Export > General**. It holds store-wide options such as the CSV separator, UTF-8 BOM, User Capability, the secondary separators, and the Advanced Options

(Block Size, Time Limit, Ajax Download, Confirm HPOS enabled). See the General settings reference for each option.

Next steps

- Choose product fields and export them: see the product export how-to.
- Export orders, order items, or customers from the **WooCommerce > Export** dashboard.
- Import products from a CSV or XML file under **WPFactory > Export > Import**.



EXPORT WOOCOMMERCE

Every export tool is free. Export Products, Orders & Customers for WooCommerce Pro adds unlimited custom meta-field columns and extra fields like lifetime spend and order counts.

See what Pro unlocks →

Related articles

- How to Control Who Can Export Your Store Data
- Product Export Fields Reference
- Order and Order Item Export Fields Reference
- How to Export Your Store Data to XML
- How to Run an Export from the Export Dashboard