Stock Manager with Excel: Common Setup Questions

How to · https://wpfactory.com/docs/multiple-instruction/

These are quick answers to the most common setup questions about Products Stock Manager with Excel for WooCommerce: activating Pro, building the Excel template, mapping columns, automating updates and using Google Sheets. Everything is configured at **WPFactory > Stock Manager**, mostly on the **Settings** tab.

How do I activate the Pro version?

Pro is a standalone plugin.

1. Download the Pro ZIP from your WPFactory account.
2. Go to **Plugins > Add New > Upload Plugin**, upload it and click **Activate**. If the free version is active, Pro deactivates it automatically.
3. Enter your license key under **WPFactory > Key Manager** so you receive updates.
4. Open the plugin at **WPFactory > Stock Manager**. Older versions placed it under WooCommerce > Stock Manager; since version 4.0.0 it is in the WPFactory menu.

How can I build my Excel file template for updating product stock?

You have two options:

- **Export your products** from the **Export** tab. The file has the required columns first (ID, SKU, REGULAR PRICE, SALE PRICE, STOCK, STOCK STATUS), even if you add more fields. Download it with **Export to xlsx**.
- **Download the sample Excel file** from the **Update** tab and fill it in.

Keep headings on row 1, start products on row 2 and save as .xlsx. Details: how to export WooCommerce products and stock to Excel.

How do I map my Excel columns to product fields?

The plugin uses a predefined layout, the one in the sample and the export: A = ID, B = SKU, C = regular price, D = sale price, E = stock, F = stock status. If your file is different:

1. Go to **WPFactory > Stock Manager** and click **Settings**.
2. Select the letter of each column in the **Excel Column Letter** fields (Product ID, SKU, Stock Number, Stock Status, Regular Price, Sale Price).
3. Tick what you actually want to update: **Update Stock Number**, **Update Stock Status**, **Update Regular Price** or **Update Sale Price**. Nothing is updated until at least one is ticked.
4. Click **Save Changes**.

How do I automate the update process?

1. Go to **WPFactory > Stock Manager** and click **Settings**.
2. Set **Auto Import with Cron** to **Yes**.
3. Set **Remote Excel URL**: the address where your Excel file is published for automatic updates.
4. Set **Auto Import Frequency** to suit your needs, from once every minute to monthly.
5. Set **Auto Import Time**: the exact time (in UTC) the first update starts.
6. Click **Save Changes**.

Full guide: how to schedule automatic stock updates from a remote Excel file.

How do I use a Google Spreadsheet to update stock and prices automatically?

Publish the sheet as an Excel file so the plugin can read it as .xlsx. In Google Sheets, go to **File > Share > Publish to web**, select **Microsoft Excel (.xlsx)** as the output, publish, and paste the link into **Remote Excel URL**. Step by step: how to update WooCommerce stock from a Google Spreadsheet.

Where can I get more help?

Start with the getting started guide, or check the troubleshooting guide if an update does not behave as expected.



STOCK MANAGER

Column mapping and scheduled updates are part of Products Stock Manager with Excel for WooCommerce Pro.

See what Pro unlocks →

Need a hand? Our team answers every ticket on the Stock Manager support forum.

Related articles

- Stock Manager with Excel: Free vs Pro
- How to Check Low Stock with the Stock Manager Report
- How to Update WooCommerce Stock in Bulk with Excel
- How to Sum Stock from Multiple Excel Rows for a WooCommerce Product
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