How to Reset a PDF Invoicing Settings Section

How to · https://wpfactory.com/docs/reset-pdf-invoicing-settings/

To reset a settings section in PDF Invoices & Packing Slips Generator for WooCommerce, go to WPFactory > PDF Invoicing, open the section (for example General, Doc: Invoice, or Counters), tick Reset section settings in the Reset Settings group at the bottom, and click Save changes. Only that section returns to its defaults, and this cannot be undone.

Steps

1. Go to **WPFactory > PDF Invoicing** (also reachable at **WooCommerce > Settings > PDF Invoicing**).
2. Open the section you want to reset, for example **General**, **Doc: Invoice**, or **Counters**.
3. Scroll to the **Reset Settings** group at the bottom.
4. Tick **Reset section settings** (labeled "Reset").
5. Click **Save changes**. The section's options are cleared back to their defaults and a confirmation notice appears.

PDF INVOICING

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> **Note:** the reset only affects the section you are currently viewing. It clears that section's stored options so each falls back to its coded default; this cannot be undone, so note any custom values you want to keep first. Resetting the **Doc: Invoice** section restores the default template, header, footer, and numbering.

Use cases

- Restore the default invoice template after a broken edit.
- Clear advanced options back to their safe defaults when troubleshooting.

Need a hand?

If a reset does not resolve your issue, contact us on the PDF Invoicing support forum and we will help you restore a working configuration.

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