Let Customers Download PDF Invoices from My Account

How to · https://wpfactory.com/docs/woocommerce-pdf-invoices-my-account/

To let customers download PDF invoices from My Account in PDF Invoices & Packing Slips Generator for WooCommerce, go to WPFactory > PDF Invoicing, open the Doc: Invoice section, enable the My account option (off by default), and save. Customers then see a button on each order in My Account > Orders once the document has been created for that order.

Steps

1. Go to **WPFactory > PDF Invoicing** (also reachable at **WooCommerce > Settings > PDF Invoicing**) and open the **Doc: Invoice** section.
2. Enable the **My account** option (`my_account_orders`). It is off by default.
3. Save changes.

Customers now see an action button on each order in **My Account > Orders**, labeled with the document title (for example "Invoice"). The button only appears for orders where the document has actually been created.

> **Note:** the button uses the document **Title** (`admin_title`) as its label, so rename the document if you want the customer to see something other than "Invoice". A customer can only open documents that belong to their own orders.

Use cases

- Reduce "please resend my invoice" support requests by giving customers self-service downloads.
- Combine with an automatic **Create** trigger so the invoice is ready as soon as the order is placed.



PDF INVOICING

Self-service downloads are free for one document. PDF Invoicing Pro lets you expose several document types in My Account.

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